

**Office of the Hon'ble Chairperson**  
**Committee for Fixation & Regulation of Fee of Private Schools,**  
**J&K (FFRC)**

**Order No:- 149 FFRC (FF) of 2024**

**Dated: 10/02/2024**

**Sub: Fixation and Regulation of fee of Minto Circle High School Alochi Bagh Srinagar.**

Minto Circle High School submitted file for fixation and regulation of fee structure of the school in August 2022 which has been registered in FFRC office under No. **FFRC/FF/2022/Sgr/1116**.

The School at the time of submission of was charging Fee as Under;

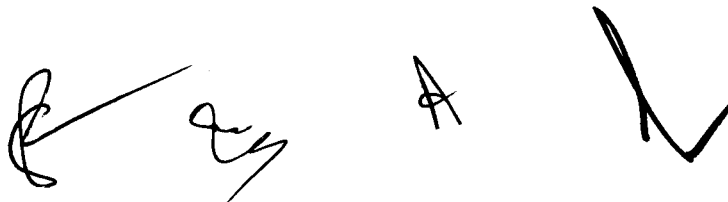
Class	Nursery & KG	1 <sup>st</sup> to 6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup> to 10 <sup>th</sup>	11 <sup>th</sup> & 12 <sup>th</sup>
Tuition Fee	2200	2500	2700	3000	5000
Category	1	02	03	X	X
Annual Fee	2000	3000	5000	X	X
No.of Students	89	475	286	X	X

The School submits that to meet out expenses of manifold activities conducted as per CBSE Guidelines and NEP-2020, the uniform Annual charges has been enhanced to the tune of Rs.5000/- to bring all the students at par, besides remove all the disparities.

**Analysis of Financial position of Minto Circle Sr. Sec School Srinagar.**

**Income as per Actual Fee structure**

Fee Head	2022-23
Roll	929
Tuition Fee	33678108
Annual Fee	3096357 avg.Rs. 3333
Total	36774465



**Income as per audit Report**

Fee Head	2019-20	2022-23
Tuition Fee	27829859	27856500
Annual Fee	2050000	3445450
Other income	335000	653037
Total Income minus Transport	30214859	31954987

**Expenditure**

Expenditure Head	2019-20	2022-23
Salary	20041800	16105600
Rent	3000000	5232000
Telephone	19100	1189
Electricity	439488	64012
Total Expenditure	23513248	<b>21402801</b>
Other Expenditure	4446124	5975545
Total expenditure	27959372	<b>27378346</b>
Surplus/Deficit	2255487	4576641

**Major Expenses other than salary;**

S.No	Expenditure Head	Amount
01	Depreciation	1622213
12	Examination	396338
13	Maintenance	1968000
04	Rent	5232000

**11<sup>th</sup> and 12<sup>th</sup> class tuition Fee; 5000**

**No. of teachers engaged = 15**

**Amount of salary paid per month: 301525 (Avg. salary 20101)**

**No. of students enrolled: 81**

**Expenditure /Student; 3722**

The Analysis of income and expenditure statement shows the school is in Surplus of 14% at this fee structure. There are some expenses which are variable like maintenance etc.as they may be much more in one year and less in subsequent years and therefore cannot be made base for giving hike in fee structure, only a reasonable amount can be considered keeping in view financial viability of school.

The rent amounting to Rs. 5232000 has been realised in 2022-23, the same is considered tentatively and the school management shall get the rent assessed by Govt. Agency or any agency approved by the Government for the purpose.

Every School has a right to make a good infrastructure but it has to be gradual, a huge burden cannot be transferred to students in building infrastructure in one go. Every addition shall commensurate with actual requirement.



In these facts and circumstances on due consideration of the entire conspectus of the school record and acknowledged parameters and settled norms for regulating the fee structure of the School, material produced by the School Management, receipts-payments, income and expenditure of the School and after considering all other relevant factors which govern the subject, including infrastructural facilities and quality of education provided by the school, considering genuine expenses and expenditures, the Committee fixes the fee structure of the School as under;

**Session (2023-24)**

Class	Nursery to KG	1 <sup>st</sup> to 5 <sup>th</sup>	6 <sup>th</sup> to 8 <sup>th</sup>	9 <sup>th</sup> & 10 <sup>th</sup>	11 <sup>th</sup> & 12 <sup>th</sup>
Tuition Fee	2200	2500	2700	3000	3800
Annual Fee	4000	4000	4000	4000	4000

**Session (2024-25)**

Class	Nursery to KG	1 <sup>st</sup> to 5 <sup>th</sup>	6 <sup>th</sup> to 8 <sup>th</sup>	9 <sup>th</sup> & 10 <sup>th</sup>	11 <sup>th</sup> & 12 <sup>th</sup>
Tuition Fee	2200	2500	2700	3000	3800
Annual Fee	4000	4000	4000	4000	4000
One time Annual Fee for fresh entrants.	8000				

**Session (2025-26)**

Class	Nursery to KG	1 <sup>st</sup> to 5 <sup>th</sup>	6 <sup>th</sup> to 8 <sup>th</sup>	9 <sup>th</sup> & 10 <sup>th</sup>	11 <sup>th</sup> & 12 <sup>th</sup>
Tuition Fee	2330	2650	2862	3150	3950
Annual Fee	4300	4300	4300	4300	4300
One time Annual Fee for fresh entrants	8000				

The School has been charging Annual Fee category wise @ 2000, 3000 and 5000 (Avg.3333), to bring parity the annual fee is regulated as indicated above and will have prospective effect.

The annual fee for fresh entrants is fixed in view of the fact that the children who are already studying in the school have made a huge financial contribution by paying fee since the establishment of school resulting in development of infrastructure and other facilities. These fresh entrants get advantage of the development of educational facilities and infrastructure for which already enrolled students have made huge contribution as already stated.

In this backdrop fresh entrants have to share the responsibility of paying different annual fee for the first year of their admission in school and in subsequent years they will pay same annual fee which is fixed in respect of already enrolled students.

The aforesaid exercise has been undertaken and fee structure regulated in a manner that excluded the commercialization and profiteering of education completely.

An educational institution is being set-up primarily to impart quality education to the students. The school management shall advert its attention and give priority to imparting quality education to the students.

The School Management shall publish only FFRC orders about fee structure and Government Education Department's notices in newspapers. No publicity through advertisement shall be made about School, same being not a business unit.

Charging and collecting of Admission Fee is prohibited by statutes. The school management is prohibited from charging and collecting Admission Fee from the students.

School Management shall not sell uniforms and books in the school premises. The students will be at liberty to purchase books and uniforms at the place of their choice.

Any land/building/vehicle purchased, or building constructed from out of School Funds, in law will be property of School and shall vest in School.

School Funds have to remain in School Corpus and have not to be transferred to any other account excepting the school account.

The School Management shall maintain an account of School Funds (Fee etc.) in a Schedule Bank, which shall be operated by a person(s) authorized by School Management. Record about all the expenses/expenditures shall be maintained with receipts

All types of fees shall remain in School account and no amount shall be paid or transferred to Trust/ Association of Persons (AoP)/ Body of Individuals (BoI).

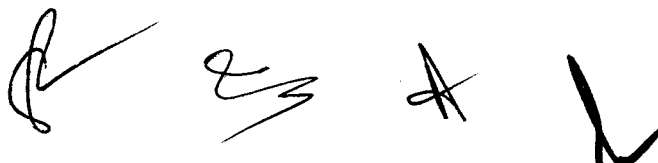
**The School Management shall also make 20% hike in salary of its employees viz: teaching and non-teaching staff.**

**Realization of Annual Fee from the students shall be subject to providing the facilities to students and actual expenditure of the school on relevant overheads.**

**The School management is directed not to charge any fee from the students other than the fee approved by the Committee. The School management shall abide by the section 20E(1) of Jammu and Kashmir School Education Act amended from time to time in charging the school fee.**

**The Section 20 E (1) provides that "Private schools shall not charge any fee from the students or guardians, except tuition fee, annual fee, transport fee and voluntary special purpose fee such as the picnic, tour and excursions, etc. completely voluntary in nature or any other fee as may be approved by the Committee for Fixation and Regulation of Fee of Private Schools after following the procedure prescribed."**

**The School management is also directed not charge in any manner, any other fee including admission fee/Security deposit/refundable fee/ or any amount, by whatever**




**name called than the fee mentioned in Section 20 E (1).**


The School management is further directed not to make any future enhancement in fee structure under any head without permission of the Committee or charge any fee under any head created after issuance of this order without seeking prior approval from the Committee.

Non-compliance will attract penal action under Law.


***“The fee structure approved is subject to review in case the Committee at any stage finds that the school management has either concealed or provided any wrong information/data desired as per the proforma for fixation and regulation of Fee and/or resorting to profiteering/commercialization.”***


***(The school management shall display this order copy on the school notice Board; upload the same on school website to ensure wide publicity with intimation to this office).***

  
**Showkat Ahmad Pir ( CA )**  
( Member FFRC )

  
**Sh. Ashok Kumar Sharma, JKAS**  
Director School Education Jammu.  
(Member FFRC)

**Smt. Manisha Sarin, JKAS**  
Secretary JKBOSE (note  
enclosed)  
(Member FFRC)

  
**Dr. Ayush Singla, IAS**  
Administrative Secretary to Govt.  
School Education Department  
(Member -Secretary. FFRC)

  
**Justice Sunil Hali**  
(Former Judge)  
Chairperson  
Committee for Fixation & Regulation.  
Of Fee of Private Schools J&K (FFRC)

No. FFRC/FF/2022/Sgr/1116.

Dated: - 26/03/2024

**Copy to:-**

1. Director School Education Jammu/Kashmir for information and n/a;
2. Secretary J&K Board of School Education (Member FFRC) for information;

3. Private Secretary to Principal Secretary to Government School Education Department for information of the Principal Secretary(Member Secretary FFRC);
4. Principal **Minto Circle Senior Secondary School Alouchi Bagh Srinagar**, for compliance;
5. I/C Website for uploading the same on official website;
6. Office file.

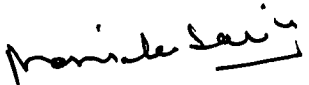
**THE JAMMU AND KASHMIR BOARD OF SCHOOL EDUCATION JAMMU**

**NOTE**

**Subject:- Fixation and Regulation of fee of Minto Circle High School Alochi Bagh.**

The case of the School has been submitted for the first time and as per the contents of the draft order, the School is charging a very high fee, for instance, for the Nursery class the monthly tuition fee is Rs 2200 and the Annual fee is also Rs 5000. The fee charged by the School on its own has been adopted as base, as such, while fixing the fee for two Sessions it has been enhanced further for the session (2025-26) which needs to be reconsidered.

Dated: 27-02-2024

  
(Manisha Sarin) JKAS  
SECRETARY  
Member, FFRC