

**Office of the Hon'ble Chairperson  
Committee for Fixation & Regulation of Fee of Private Schools,  
J&K (FFRC)**

**Order No:- 15 FFRC (FF) of 2024  
Dated: 07/02/2024**

**Sub: Review/ Modification of fee of Carmel Convent Higher Secondary School  
Kunjwani, Jammu.**

Carmel Convent Higher Secondary School Kunjwani, Jammu which is owned by Diocese Jammu/Srinagar Educational Society was established in 1995 has submitted file for Review/Modification of fee structure of the school, which has been registered in FFRC office under No. FFRC/FF/2018-21/Jmu/111.

This committee had vide its order No. 04-FFRC(FF) of 2021 dated 25.03.2021 fixed the fee structure of the school for session 2021-22, 2022-23 & 2023-24 the details of which are given under:-

**Session: 2021-22**

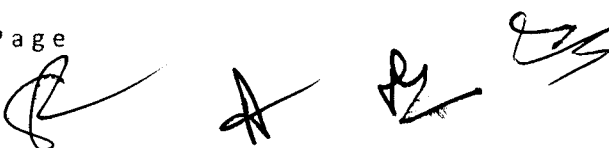
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
<b>Tuition Fee</b>	1260	1260	1260	1260	1260	1260
<b>Annual Fee</b>	4000	4000	4000	4000	4000	4000
<b>Fee Head</b>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
<b>Tuition Fee</b>	1260	1260	1260	1260	1260	1260
<b>Annual Fee</b>	4000	4000	4000	4000	4000	4000

**Session: 2022-23**

	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
<b>Tuition Fee</b>	1270	1270	1270	1270	1270	1280
<b>Annual Fee</b>	4200	4200	4200	4200	4200	4200
<b>Fee Head</b>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
<b>Tuition Fee</b>	1280	1280	1290	1290	1310	1310
<b>Annual Fee</b>	4200	4200	4200	4200	4200	4200

**Session: 2023-24**

	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
<b>Tuition Fee</b>	1300	1300	1300	1300	1300	1310
<b>Annual Fee</b>	4400	4400	4400	4400	4400	4400
<b>Fee Head</b>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
<b>Tuition Fee</b>	1310	1310	1320	1320	1340	1340
<b>Annual Fee</b>	4400	4400	4400	4400	4400	4400



The school had submitted its file for regulating its fee structure in session 2020-21. The following fee structure was fixed by the committee.

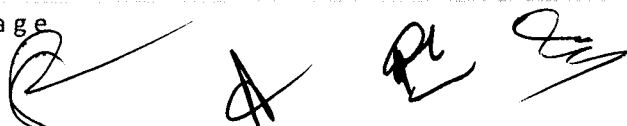
It is pertinent to mention that taking queue from order No. 01 FFC of 2019 dated 28.01.2019, the school raised its fee for the session 2019-20. As per the aforementioned order school which was charging, Tuition fee less than Rs. 1000/- and annual fee upto Rs. 6000/- was given an option to raise its fee structure on its own. As a consequence of which the school re-fixed its fee for the session 2019-20 by taking benefit of the order No. 01 FFC of 2019. Accordingly the following fee structure was fixed by the school in 2019-20. The details of which are as under:-

**Session-2019-20**

	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
<b>Tuition Fee</b>	1260	1260	1260	1260	1260	1260
<b>Annual Fee</b>	19560	19560	19560	19560	19560	19560
<b>Fee Head</b>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
<b>Tuition Fee</b>	1260	1260	1260	1260	1750	1750
<b>Annual Fee</b>	19560	19560	19560	19560	20060	20060

The committee while regulating the Fee Structure of the school for the session 2021-22, 2022-23, 2023-24 reduced the fee structure of the school i.e both Tuition Fee as well as Annual Fee. As per the monthly Fee fixed by the school of its own for the session 2019-20 was Rs. 1840/- to Rs. 2330/- which includes Rs. 1260/- as Tuition Fee from Class 1st to 10<sup>th</sup> and Rs. 1750/- for class 11<sup>th</sup> & 12<sup>th</sup> and also Rs. 580/- as (Computer Fee , Co-Curricular Fee, Science Fee, Smart Classes etc) per month. It was not proper to include such fee i.e. (Computer Fee, Co-Curricular Fee, Science Fee, Smart Classes etc ) in Tuition Fee the said fee was to be added in Annual charges . The Annual Fee charged by the school at that point of time was from Rs. 12600/- to Rs. 13100/-. Therefore it was imperative to have included (Computer Fee, Co-Curricular Fee, Science Fee, Smart Classes etc) with the Annual Fee. On that basis the Annual charges from 1<sup>st</sup> to 10<sup>th</sup> come out to be Rs. 19560/- to Rs.20060/- as mentioned above.

The committee while regulating the fee structure for the session 2021-22 of the school has kept the Tuition fee for classes 1<sup>st</sup> to 10<sup>th</sup> same as Rs. 1260/- while as in class 11<sup>th</sup> & 12<sup>th</sup> it was reduced from Rs. 1750/- to Rs. 1260/- as mentioned above. The committee also fixed the annual fee from 1<sup>st</sup> to 12<sup>th</sup> as Rs. 4000/- without including (Computer Fee, Co-Curricular Fee, Science Fee, Smart Classes etc) in Annual Fee. The Consequence of this resulted that both Tuition Fee and Annual Fee has been considerable reduced. There are no reasons given by this committee while reducing the Fee structure of the school. While regulating the fee structure the committee has not **considered factors for determination of**



**Fee as per Sub- Section (1) of section 20D of the Act** and also not taken into account the revenue and expenditure of the school which as per the calculation based upon the fee fixed by the committee resulted in the deficit of Rs. 67/- lac (approx.). It is trite that while fixing the fee of the any school revenue and expenditure is important factor for fixing and regulating the fee structure. If the School is running into deficit then the fee has to be raised. It is to be kept in mind that these are self financed institutions and their fee structure has to be regulated in a manner so that they may generate reasonable surplus upto maximum of 15%. The school is currently following the same practice by including (Computer Fee, Co-Curricular Fee, Science Fee, Smart Classes etc) in Tuition Fee, which is not permissible as per **the School Education Act 20E (1)** . This is to be excluded from the Tuition Fee and included into the Annual Fee.

It is further important to mention that the school expenditure on account of enhancement of salaries of the staff (teachers and non- teachers) was raised by 6% to 8% annually. The school is also paying more than 85% to 90% of its tuition fee to the staff salaries i.e (teachers and non- teachers).

Therefore the following fee structure is fixed for the session 2023-24 as under:-

**Session 2023-24**

	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
<b>Tuition Fee</b>	1340	1340	1340	1340	1340	1340
<b>Annual Fee</b>	12600	12600	12600	12600	12600	12600
<b>Fee Head</b>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>
<b>Tuition Fee</b>	1340	1340	1340	1340	1860	1860
<b>Annual Fee</b>	12600	12600	12600	12600	13500	13500

**(The Fee structure shall have prospective effect)**

**The school has hiked the fee structure for the session 2023-24 of its own, the hike made by the School Management is on the face of it illegal. The School Management is directed to obey the orders of the FFRC and maintain the same fee structure as directed by this committee.**

However, the School management can collect Annual Fee on Monthly, Quarterly or Annually basis as per the feasibility of parents into consideration.

The aforesaid exercise has been undertaken and fee structure regulated in a manner that excluded the commercialization and profiteering of education completely.

**An educational institution is being set-up primarily to impart quality education to the students. The school management shall advert its attention and give priority to imparting quality education to the students.**

**The School Management shall publish only FFRC orders about fee structure and Government Education Department's notices in newspapers. No publicity through advertisement shall be made about School, same being not a business unit.**

**Charging and collecting of Admission Fee is prohibited by statutes. The school management is prohibited from charging and collecting Admission Fee from the students. Section 20 E (1) prescribes that school management can charge and collect Tuition Fee, Annual Fee, Transport Fee and voluntary Fee such as picnic, tour etc.**

**It further provides that school shall not charge in any manner, any other fee including admission fee or any amount, by whatever name called than the fee mentioned above.**

**School Management shall not sell uniforms and books in the school premises. The students will be at liberty to purchase books and uniforms at the place of their choice.**

**Any land/building/vehicle purchased, or building constructed from out of School Funds, in law will be property of School and shall vest in School.**

**School Funds have to remain in School Corpus and have not to be transferred to any other account excepting the school account.**

**The School Management shall maintain an account of School Funds (Fee etc.) in a Schedule Bank, which shall be operated by a person(s) authorized by School Management. Record about all the expenses/expenditures shall be maintained with receipts.**

**All types of fees shall remain in School account and no amount shall be paid or transferred to Trust/ Association of Persons (AoP)/ Body of Individuals (BoI), or an individual.**

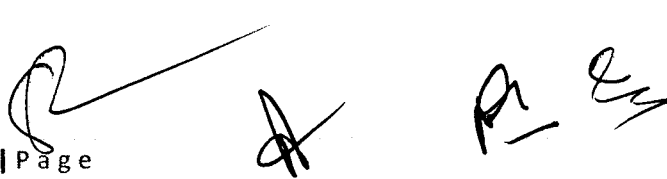
**The School management is directed not to charge any other fee from the students other than the fee approved by the Committee.**

**The School management is further directed not to make any future enhancement in fee structure under any head without permission of the Committee.**

**The School Management shall also make annual hike of 5% to 10% in salary of employees viz; teaching and non-teaching staff.**


**Realization of Annual Fee from the students shall be subject to providing the facilities to students and actual expenditure of the school on relevant overheads.**

**The above approved fee structure is subject to review in case the committee at any stage finds that the school management has concealed or provided any wrong information/data desired as per the proforma for fixation and regularization of fee.**

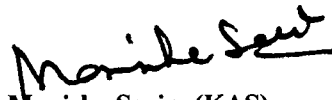
Handwritten signatures and initials in black ink, including a large signature on the left, a stylized 'A' in the middle, and initials 'R' and 'EY' on the right.

The School management shall display this approved fee structure on School notice board, upload it on School website and publish the same in local daily newspapers.


Non-compliance will attract penal action under law.

  
**Showkat Ahmad Peer (Sr. CA)**  
Member FFRC

  
**Mr. Ashok Kumar Sharma (JKAS)**  
Director School Education Jammu  
(Member FFRC)

  
**Smt. Manisha Sarin, (KAS)**  
Secretary JKBOSE  
(Member, FFRC)

**Dr. Piyush Singla (IAS)**  
Administrative Secretary to Govt.  
School Education Department  
(Member Secretary. FFRC)

  
**Justice Sunil Hali**  
(Former Judge)  
Chairperson  
Committee for Fixation & Regulation. Of Fee  
of Private Schools J&K (FFRC)

**No. Edu/FFRC/FF/2018-21/Jmu/111**

**Dated: - 07/02/2024**

**Copy to:-**

1. Director School Education Jammu/Kashmir for information and n/a;
2. Secretary J&K Board of School Education (Member FFRC) for information;
3. Private Secretary to Principal Secretary to Government School Education Department for information of the Principal Secretary (Member Secretary FFRC);
4. P. A. to Chairperson, FFRC for information of the Hon'ble Chairperson, FFRC;
5. Principal **Carmel Convent Higher Secondary School Kunjwani, Jammu**, for compliance;
6. I/C Website for uploading the same on official website;
7. Office file.