

**Office of the Hon'ble Chairperson  
Committee for Fixation & Regulation of Fee of Private Schools,  
J&K (FFRC)**

Order No: 915-FFRC (FF) of 2021

Dated: 23 - 12 -2021

**Sub: Fixation and Regulation of Fee of St. Francis Convent School Mendhar,  
Poonch.**

St. Francis Convent School Mendhar, Poonch submitted file for fixation and regulation of fee structure of the school, which has been registered in FFRC office under No.FFRC/FF/2021/Pnch/367.

The fee structure of the school is being regulated by the Committee for the first time by this order.

Record shows that school management has maintained same tuition fee from academic session 2017-18 to 2021-22.

The record produced and the justification given by the School management for fixation and regulation of fee structure of the School was examined. The same was considered in accordance with norms set out in various judgments and prescribed by statute. On due consideration of the entire conspectus of the school record and acknowledged parameters and settled norms for regulating the fee structure of the school, material produced by the School management, income-expenses, income and expenditure, of the School and after considering all other relevant factors which govern the subject, the Committee finds it just and proper to regulate the fee structure of the School as under:

<b>Session: 2021-22</b>						
<b>Class</b>	<b>Pre-Pry</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>	<b>5<sup>th</sup></b>
<b>Tuition Fee</b>	600	650	650	650	650	650
<b>Annual Fee</b>	1550	1550	1550	1550	1550	1550
<b>Class</b>	<b>6<sup>th</sup></b>	<b>7<sup>th</sup></b>	<b>8<sup>th</sup></b>	<b>9<sup>th</sup></b>	<b>10<sup>th</sup></b>	<b>X</b>
<b>Tuition Fee</b>	700	700	750	800	850	X
<b>Annual Fee</b>	1550	1550	1550	1550	1550	X



<b>Session: 2022-23</b>						
<b>Class</b>	<b>Pre-Pry</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>	<b>5<sup>th</sup></b>
<b>Tuition Fee</b>	610	670	670	670	670	670
<b>Annual Fee</b>	1575	1600	1600	1600	1600	1600
<b>Class</b>	<b>6<sup>th</sup></b>	<b>7<sup>th</sup></b>	<b>8<sup>th</sup></b>	<b>9<sup>th</sup></b>	<b>10<sup>th</sup></b>	<b>X</b>
<b>Tuition Fee</b>	725	725	775	830	880	X
<b>Annual Fee</b>	1650	1650	1650	1700	1700	X

<b>Session: 2023-24</b>						
<b>Class</b>	<b>Pre-Pry</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>	<b>5<sup>th</sup></b>
<b>Tuition Fee</b>	620	690	690	690	690	690
<b>Annual Fee</b>	1600	1650	1650	1650	1650	1650
<b>Class</b>	<b>6<sup>th</sup></b>	<b>7<sup>th</sup></b>	<b>8<sup>th</sup></b>	<b>9<sup>th</sup></b>	<b>10<sup>th</sup></b>	<b>X</b>
<b>Tuition Fee</b>	750	750	800	860	910	X
<b>Annual Fee</b>	1750	1750	1750	1850	1850	X

<b>Session: 2024-25</b>						
<b>Class</b>	<b>Pre-Pry</b>	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>	<b>5<sup>th</sup></b>
<b>Tuition Fee</b>	630	710	710	710	710	710
<b>Annual Fee</b>	1625	1700	1700	1700	1700	1700
<b>Class</b>	<b>6<sup>th</sup></b>	<b>7<sup>th</sup></b>	<b>8<sup>th</sup></b>	<b>9<sup>th</sup></b>	<b>10<sup>th</sup></b>	<b>X</b>
<b>Tuition Fee</b>	775	775	825	890	940	X
<b>Annual Fee</b>	1850	1850	1850	2000	2000	X

The aforesaid exercise has been undertaken and fee structure regulated in a manner that excluded the commercialization and profiteering of education completely.



**Charging and collecting of Admission Fee is prohibited by statutes. The school management is prohibited from charging and collecting admission fee from the students.**

**School management shall not sell uniforms and books in the school premises. The students will be at liberty to purchase books and uniforms at place of their choice.**

Any land/building/vehicle purchased, or building constructed from out of School Funds, in law will be property of School and shall vest in School.

School Funds have to remain in School Corpus and have not to be transferred to any other account excepting the school account.

The school management shall maintain an account of school funds (fee etc) in a Schedule Bank, which shall be operated by a person(s) authorized by school management. Record about all the expenses/expenditures shall be maintained with receipts.

All types of fees shall remain in School account and no amount shall be paid or transferred to Trust/Association of Persons (AoP)/ Body of Individuals (BoI).

The school management is directed not to charge any other fee from the students other than the fee approved by the Committee.

The school management is further directed not to make any future enhancement in fee structure under any head without permission of the Committee.

**The school management shall also make reasonable annual hike in salary of its employees viz; teaching and non-teaching staff.**



**Realization of Annual Fee from the students shall be subject to providing the facilities to students and actual expenditure of the school on relevant overheads.**

**The annual fee regulated by this order will be operative after the school reopen and start offline/regular classes. The annual fee at that stage will be charged on pro-rata basis in terms of Government Circular No.01 Edu of 2020 dt. 14.05.2020, endorsed by FFRC in its meeting held on 18.03.2021.**

The School management shall display this approved fee structure on School notice board, upload it on School website and publish the same in local daily newspapers.

Non-compliance will attract penal action under law.

**Sd/-**

**Justice Muzaffar Hussain Attar**  
(Former Judge)  
Chairperson  
Committee for Fixation & Regulation  
of Fee of Private Schools J&K (FFRC)  
Dated: - 23 /12/2021

No. FFRC/FF/2021/Pnch/367

Copy to:-

1. Director School Education Jammu/Kashmir for information and n/a;
2. Secretary J&K Board of School Education (Member FFRC) for information;
3. Private Secretary to Principal Secretary to Government School Education Department (Member Secretary FFRC) for information of the Principal Secretary;
4. P.A. to Chairperson FFRC for the information of Hon'ble Chairperson;
5. Principal, **St. Francis Convent School Mendhar, Poonch**; for compliance.
6. I/C Website for uploading the same on official website;
7. Office file.

**(Nazir ul Hussain Shah)**

Administrative Officer

Committee for Fixation and Regulation  
of Fee of Private Schools of J&K, (FFRC)